

## What is SMARTdoc?

SMARTdoc is a complete, painless and affordable document management solution, scalable from a single user desktop utility, up to an enterprise wide framework, all based upon one simple user experience.

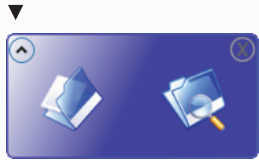
SMARTdoc is a very intuitive and easy-to-use document management solution, a tool developed with user friendliness in mind. Many other systems require different sequential operations to successfully archive documents. In SMARTdoc a simple drag-and-drop operation will do the trick.

The search module allows the user to quickly access documents, no matter which version. A search based on one or multiple keywords, a part of a filename, a content fragment or the archive date are some of the possibilities.



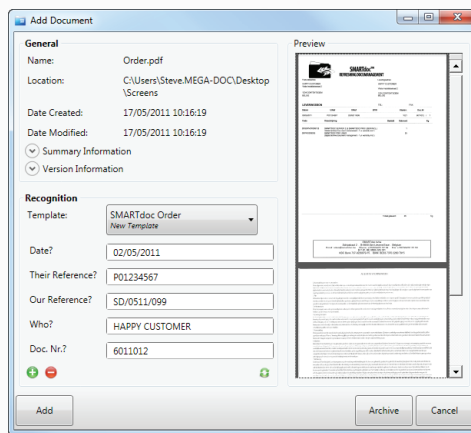
**SMARTdoc™**  
REFRESHING DOCUMENT MANAGEMENT

SMARTdoc™ is a desktop utility on which you can drag-and-drop all your documents.

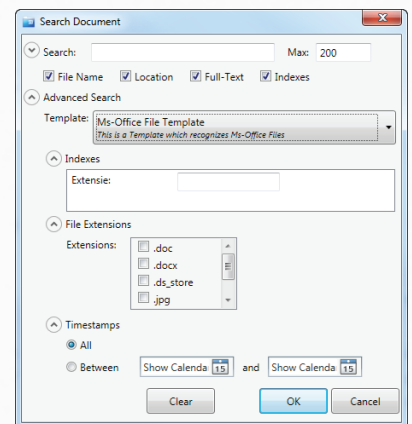


Your document(s) will be automatically recognized and specific indexes will be generated. You can add them manually or through copy-paste from elements within the document.

A document preview is visible for a wide range of formats.



You can search the archive through specific index inputs, various document options or archive date.



## SMARTdoc™ Pro

This version of SMARTdoc™ is intended for single use. The software and the archive run on the same computer.

Some key features :

- Drag-and-drop archiving
- Batch archiving
- Document preview during the archiving process and in the search module (Amongst the supported formats are .docx, .xlsx, .pdf, .jpg, ...)
- Automatic index fetching from pdf documents, based on pre-defined templates
- Copy-paste index fetching from the document preview
- Search module based on keywords, filename and archive date
- Document restore to several locations (desktop, my documents, original location, specific location, ...)
- Mail or print from within the archive.

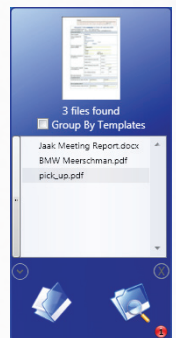
## SMARTdoc™ Server

The professional version of SMARTdoc™ is intended for small and medium businesses that want to use the software in a network environment.

Some key features :

- All basic features of SMARTdoc™ Desktop
- Automatic index fetching from Microsoft™ Word/ Excel documents and image files, based on pre-defined templates
- Automatic index fetching based on calculations in pre-defined templates
- Quality checks on automatically fetched indexes, based on pre-defined templates
- Version control for documents
- Reporting tool to save the results of your search
- Add workflows and approval flows
- Export of the archive to one or more CD/DVD
- Connect with your existing Active Directory security

A result page is generated with a preview for the selected document.



A simple right-click on one or more documents is sufficient to perform extra functions. (Print, delete, restore, update, ...)

## SMARTsplit™

SMARTsplit is an add-on to SMARTdoc™ which allows the user to automatically split and/or rename scanned files. SMARTsplit can be configured using XML-based templates, which determine when a file has to be split (PDF file) and/or renamed.

Key features :

- Automatic file splitting
- Automatic file renaming

You want more information?  
Or an on-site demo?  
Please contact us.

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